



## **CITY OF SAN JOSE, CALIFORNIA**

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### **CIVIL SERVICE COMMISSION**

Bill Brill, Chair  
Sharon L. Hightower, Vice Chair  
Dave Busse  
Peter Soulé  
Jon C. Fitch

## **AGENDA CIVIL SERVICE COMMISSION**

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 535-1265 OR (408) 294-9337 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

**Agenda Closing 12:00 Noon Monday  
Ten Days before Commission Meeting**

**New City Hall, 200 East Santa Clara Street  
4:00 p.m. City Council Chambers October 2, 2008**

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## **ORDER OF BUSINESS**

### **ROLL CALL**

### **ADOPTION OF THE ORDERS OF THE DAY**

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

### **CONSENT CALENDAR**

THE CONSENT CALENDAR, CONSISTING OF THREE ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

#### **1. Information Only**

- a. Hiring Summary – Memorandum from Human Resources dated September 22, 2008, listing complaints about hiring issues and a summary of hiring activity for the period July 1, 2008, through September 20, 2008, for filing.
- b. Operating Engineers Local Union No. #3 Business Representative Bill Pope's request to appeal notice of discipline for Joe A. Martinez for filing, as appeal was received late.

2. Human Resources Report dated September 24, 2008, listing the following amendments to the classification plan for filing.

- a. Reallocations of Positions

	<b>From (Current Class)</b>	<b>To (New Class)</b>	<b>Dept.</b>
00015154	Administrative Manager (1610)	Administrative Officer (1646)	City Manager
00009114	Administrative Manager (1610)	Administrative Officer (1646)	Fire
00014866	Administrative Manager (1610)	Administrative Officer (1646)	Information Technology
00006985	Administrative Manager (1610)	Administrative Officer (1646)	Finance
00014365	Administrative Manager (1610)	Administrative Officer (1646)	Human Resources

	<b>From (Current Class)</b>	<b>To (New Class)</b>	<b>Dept.</b>
00004899	Administrative Manager (1610)	Program Manager II (8076)	Human Resources
00014641	Administrative Manager (1610)	Program Manager I (8073)	Finance

	<b>From (Current Class)</b>	<b>To (New Class)</b>	<b>Dept.</b>
00002341	Principal Engineering Tech (3715)	Program Manager I (8073)	Public Works

3. Minutes for approval:

- a. August 11, 2008 (confidential)
  - b. August 20, 2008
  - c. August 21, 2008
  - d. August 25, 2008
  - e. August 27, 2008
  - f. September 4, 2008

### **END OF CONSENT CALENDAR**

4. Hearings to be scheduled:

- a. Continued scheduling of the appeal of dismissal of Tom Stoflet, Environmental Service Program Manager (5213). Written time waiver filed. (Hopper/Stoflet)

5. Quarterly verbal report of the Employment Oversight Committee (EOC).

### **ORAL PETITIONS**

**ADJOURN** to November 6, 2008 at 4:00 p.m.

Availability of Public Records. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, Office of the City Clerk, 200 East Santa Clara Street, Wing – 2 <sup>nd</sup> Fl., San Jose, CA 95113 at the same time that the public records are distributed or made available to the legislative body.
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